



JUDICIAL BRANCH OF THE VIRGIN ISLANDS

OFFICE OF THE ADMINISTRATOR OF COURTS

REQUEST FOR QUOTATIONS No. 007/2022

The Judicial Branch Administrative Office is soliciting quotations and subsequent contracting activity to secure the services of experienced and licensed contractor(s) who are capable of efficiently removing varying volumes of disaster-generated debris and storm damaged furniture and equipment from the Judiciary facilities listed in this RFQ in a timely and cost-effective manner and lawfully disposing of all debris in the District of St. Thomas/St. John during the 2022 Atlantic Hurricane Season. The Judiciary intends to establish a contract for Emergency Debris Removal commencing **June 1, 2022** and terminate on **November 30, 2022**.

A copy of the Request for Quotations (RFQ) including submission criteria and required documents are currently available at the following location during the work hours of 8:00 a.m. and 4:00 p.m. Monday through Friday excluding legal holidays:

**Alexander A. Farrelly Justice Center
5400 Veterans Dr.
St. Thomas Virgin Islands**

You may download a full copy of this solicitation at www.vicourts.org by selecting the Administrative Services link on the main menu. Respondents are required to visit the Court's website for any addendum(s) prior to the due date to assure that the bid incorporates all addendums.

Quotations must be received no later than 4:00 p.m. AST on May 25, 2022

RESPONDENTS ARE REQUIRED TO READ THE ENTIRE SOLICITATION, INCLUDING ALL REFERENCED DOCUMENTS, ASSURE THAT THEY CAN AND ARE WILLING TO COMPLY, AND TO INCORPORATE ALL ASSOCIATED COSTS IN THEIR BID.

The Judiciary of the Virgin Islands reserves the right to reject any and all submissions and to waive any formalities of the bid process.